

# Meeting Minutes of Board of Directors of Belvidere Heritage, Inc

The board of directors of Belvidere Heritage, Inc, held its meeting on April 17, 2018, 7:06pm, at Warren County Library, Headquarters branch, Belvidere, NJ.

The following directors, constituting a quorum of the full board, were present at the meeting:

Amanda Lewis  
Joan McDonald  
Rebecca Lewis  
Renee Couvrette  
Kathy Miers

The following directors were absent:  
Jeanette Iurato

## Notes

- Call to order and approved as corrected, meeting minutes from March 27, 2018
- Committee updates given by each board member.
- Thank you notes completed.
- Joan revealed Belvidere Heritage, Inc logo designed by Richard Nebiolo.
- 5K set for October 13, 2018. House Tours on the Run
- New name for gentlemens auction, Heritage Auction, Bid to Educate
- Discussed Opening ceremony ideas.
- Reviewed rack card design.
- Reviewed website.
- Approved full page ad on inner cover in Warren County Farmers fair brochure
- Website open to public as of April 25, 2018
- Continue to act on suggestions from March 27, 2018 community meeting.
- Received past Victorian day event computer files.
- Discussed June 9 Park Fest participation.
- Next meeting scheduled for May 1, 2018, 7:00 pm, 19 Meadow Ridge Rd. Columbia, NJ 07832.

## Actions

- Board to continue planning opening ceremony.
- Steven Lewis will do Invocation.
- Sponsorship committee to continue sponsorship drive.
- Board members to continue to follow up with committees.

- Amy to contact Guilia Iannetelli to place Farmers fair ad.
- Kathy to ask for Fire permit from Warren County Board of Health
- Kathy to request proclamation from town and county
- Kathy to inquire about assistance with callers for Cottilion
- Joan organizing activity for Park Fest June 9, 2018.
- Becky will continue receiving and processing vendor applications
- Kevina Denicola Printing rack cards after approval
- Renee:re- develop, Victorian Days forms and booklet for tours
- Jeanette:Website/social media update.
- Jeanette:update on Square, Eventbright and Paypal accounts
- Joan:Design Newspaper flyer with map and schedule
- Joan continue to assist with advertising
- All will work towards getting home tours and teas.

Since there was no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned 8:42pm.

Dated: April 30, 2018.

Respectfully submitted,

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Renee Couvrette, Secretary